

# Cyngor Cymuned Llannon Community Council



## **Minutes of the Annual Meeting of Llannon Community Council**

**on**

**Wednesday 22<sup>nd</sup> May 2024 at 6.00pm**

**Held remotely via Zoom**

**Meeting commenced at 6:00pm**

**The outgoing Chair, Cllr. Julie Owen opened the meeting.**

### **Minute No. 1 – Members Present.**

Cllr. J. Owen (JO)  
Cllr. R. Lloyd Davies (RD)  
Cllr. P. Owen (PO)  
Cllr. N. Thomas (NT)  
Cllr. S. Eldridge (SE)  
Cllr. S. Stewart (SS)  
Cllr. G. Jones (GJ)  
Cllr. R. Jones (RJ)  
Cllr. Ll. Davies (LD)  
Cllr. C. Davies (CD)  
Cllr. S. Blackmore (SB)  
Cllr. T. Stillman (TS)

### **Also Present:**

Mrs. C. Hope – Clerk (CH)  
Mrs. Ff. Lewis – Deputy Clerk (FL)  
Mrs. L. Davies – Welsh Language Interpreter

Cllr. Gary Jones asked to address the meeting and questioned the legality of the meeting as a General Election had been called shortly before the start of the meeting. The Clerk advised that holding the Annual Meeting in May was a statutory requirement and to elect the Chair was a statutory requirement. The Clerk did not feel that the meeting going ahead was in contravention of any pre-election rules. Cllr. G Jones suggested that the Council reports' itself to the Public Services Ombudsman for Wales as he was not confident this was correct. There were no further comments made.

**Minute No. 2 – Elect a Chair for the Council year 2024/25.**

*RD proposed that Cllr. J. Owen is elected as the Chair for the Council year 2024/25. NT seconded the proposal. GJ, RJ and SB against. All other members present in favour.*

**Resolved** that Cllr. J. Owen is the elected as the Chair of Llannon Community Council for 2024/25.

**Minute No. 3 – The Chair's Declaration of Acceptance of Office.**

The Chair, Cllr. J. Owen read her declaration of acceptance of office to the Council.

JO thanked the Council for the honour and informed the Council that she has thoroughly enjoyed the role of Chair to date. She also stated that she is looking forward in her role as the Chair for 2024/25.

<p><b>The Chair Cllr. J. Owen presided over the meeting.</b></p>
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**Minute No. 4 – Elect a Vice-Chair for the Council Year 2024/25.**

*RJ proposed that Cllr. Ll. Davies is elected as the Vice-Chair for the Council year 2024/25. GJ seconded the proposal.*

**6.14pm LD and CD left the meeting.**

*RJ, GJ and SB voted for LD as the Vice-Chair. PO voted against. All other members present abstained from voting.*

**6.15pm LD and CD returned to the meeting. RD left the meeting.**

*NT proposed that Cllr. R. Lloyd Davies is elected as the Vice-Chair for the Council year 2024/25. SE seconded the proposal. RJ, GJ and SB abstained from voting. All other members present in favour.*

**6.16pm RD returned to the meeting.**

**Resolved** that Cllr. R. Lloyd Davies is the elected Vice-Chair for the Council year 2024/25.

**Minute No. 5 – The Vice-Chair’s Declaration of Acceptance of Office.**

The Vice-Chair, Cllr. R. Lloyd-Davies read her declaration of office to the Council.

RD spoke to the Council stating that she is very honoured to become the Vice-Chair and is thoroughly looking forward to working with the Chair and the Council again this year.

It was noted that both the Chair and Vice-Chair would sign their declarations at the next available opportunity.

**Minute No. 6 – Apologies and reasons for absence.**

Cllr. J. Anderson – Work commitments.

Cllr. E. G. Evans – Work commitments.

Cllr. S. Stewart – apologised to the Council as she will need to leave early.

**Minute No. 7 – Absence without apologies given.**

Cllr. A. James.

**Minute No. 8 – Declarations of Interests.**

There were no new declarations of interests.

**Minute No. 9 – Confirmation of the minutes of the Full Council Meeting held on 27<sup>th</sup> March 2024.**

*SS proposed that these minutes were a true record. PO seconded the proposal. TS and SB abstained from voting. All other members present in favour.*

**Resolved** that the following minutes of the Community Council (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed by all respectively:

Minutes of the Full Council Meeting held on 27<sup>th</sup> March 2024.

**Minute No. 10 – To consider Councillor Payments in line with the levels set out by the Independent Remuneration Panel for Wales.**

The Clerk informed the Council that the new guidance from OVW is due to be released next week. This item will be adjourned to a future meeting.

**Minute No. 11 – To review delegation arrangements to committees and staff.**

The Clerk has previously circulated Llannon Community Council's Delegation Arrangements document to all members of the Council via email.

*SE proposed to accept the document. NT seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** that the Delegation Arrangements document is accepted.

**Minute No. 12 – To review the Terms of Reference and delegation arrangements of existing committees:**

SB asked the Council how will TS be able to vote on these documents without receiving any of the information prior to the meeting. SB asked the Clerk if it was possible to provide a synopsis of each document. The Clerk informed the Council that the documents are too large to provide a synopsis and that all documents will be sent to TS after the meeting for his information.

**i. Finance Committee.**

*SS proposed to accept the Terms of Reference and the delegation arrangements for the Finance Committee as previously circulated via*

*email from the Clerk. LD seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Finance Committee as previously circulated via email from the Clerk.

**ii. Personnel Committee.**

*RD proposed to accept the Terms of Reference and the delegation arrangements for the Personnel Committee as previously circulated via email from the Clerk. NT seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Personnel Committee as previously circulated via email from the Clerk.

**iii. Appeals Committee.**

*Se proposed to accept the Terms of Reference and the delegation arrangements for the Appeals Committee as previously circulated via email from the Clerk. LD seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Appeals Committee as previously circulated via email from the Clerk.

**iv. Assets Committee.**

*SE proposed to accept the Terms of Reference and the delegation arrangements for the Assets Committee as previously circulated via email from the Clerk. PO seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Assets Committee as previously circulated via email from the Clerk.

**v. Community Engagement, Well-being & Events Committee.**

*SS proposed to accept the Terms of Reference and the delegation arrangements for the Community Engagement, Well-being & Events*

*Committee as previously circulated via email from the Clerk. RD seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Community Engagement, Well-being & Events Committee as previously circulated via email from the Clerk.

**vi. Environment Committee.**

*RD proposed to accept the Terms of Reference and the delegation arrangements for the Environment Committee as previously circulated via email from the Clerk. PO seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Environment Committee as previously circulated via email from the Clerk.

**vii. Policy Review Committee.**

*RD proposed to accept the Terms of Reference and the delegation arrangements for the Policy Review Committee as previously circulated via email from the Clerk. NT seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Policy Review Committee as previously circulated via email from the Clerk.

**viii. Hall Committee.**

*SE proposed to accept the Terms of Reference and the delegation arrangements for the Hall Committee as previously circulated via email from the Clerk. LD seconded the proposal. GJ voted against. RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Terms of Reference and the delegation arrangements for the Hall Committee as previously circulated via email from the Clerk.

### **Minute No. 13 – Appoint members to existing committees.**

The Clerk informed the Council that due to Cllr. G Jones' earlier concerns that the Council is now in a pre-election period and decisions regarding committee membership are likely to be politically balanced based on membership, it might be better to adjourn this point until after the General Election on the 4<sup>th</sup> July 2024. All Members present agreed.

### **Minute No. 14 – Review and adopt the Code of Conduct of the Council's members.**

The Clerk previously circulated a copy of Llannon Community Council's Code of Conduct via email to all members of the Council. The Code of Conduct circulated is the Model Code of Conduct and the Clerk recommended to the Council that no changes should be made.

The Chair asked the Council if there were any comments. No comments were made.

*LD proposed to adopt the Code of Conduct of the Council's members. SE seconded the proposal. TS abstained. All other members in favour.*

**Resolved** to adopt the Code of Conduct of the Council's members.

### **Minute No. 15 - Review and adopt the Standing Orders of the Council.**

The Clerk informed the Council that she has previously circulated two draft versions of the Standing Orders via email to all members of the Council. The Clerk also informed the Council that GJ had sent an email requesting an item to be added to the agenda to request that the Council consider the recording and broadcasting of the Council Meetings. The Clerk stated that no items could be added to the Annual Meeting's Agenda as this would not comply with the Council's Standing Orders. This is the reason why the Clerk created two drafts of the Standing Order to fulfil GJ's request.

The Chair asked GJ if he would be willing to explain to the Councillors present his proposal.

GJ clarified that he hadn't requested the recordings to be broadcasted but to be posted on the Council's website.

The Chair asked all members present for their views on the matter.

SB stated that he thinks that it would be perfectly acceptable to record the meetings and post them on LICC's website.

NT stated that he didn't have a strong opinion either way. His main concern was the cost and how this could affect the 2024/24 budget as this cost hadn't been considered during the setting of the current budget.

The Clerk informed the Council that there would be editing costs as no members of staff would be able to do this. If LICC chose to publish recordings on the website, then they would need to edit out all Members of the Public.

GJ suggested that he would be able to do the editing free of charge.

TS stated that he, like NT, had no strong opinion with regards to recording meetings but was very concerned with the extra cost to the Council. TS also stated that the recordings could take up too much storage on the website.

PO stated that he was against recording meetings and publishing the recordings on the Council's website. He also stated that members of the public are welcome to join LICC's meetings anytime. PO was concerned that by allowing the meetings to be published online that this could result in someone being able to edit the recordings and post their version on social media, this could result in personal attacks against individuals, which he really didn't want to see happening.

SE expressed his concerns with regards to the extra cost for the Council. SE asked how the Council would be able to protect the recordings to prevent them being edited from others. SE felt that the meetings are recorded via minutes and that this is adequate.

SS stated that she is against the recording and publishing of meetings. SS stated that her workplace has encountered certain issues with what has been published online, many concerns have been raised within her workplace. If the Council were to publish recordings online, then this could result in images being shared by others on other forums. This could have an impact on individuals' safety. SS believes that the minutes serve the purpose for recording the meetings.



RJ stated that he had no issues with the meetings being recorded as he felt that it would be beneficial for the Councillors who have missed a meeting to refer back to. He also stated that due to work commitments he is likely to miss future meetings so it would be useful for him.

LD stated that she didn't mind if the meetings were recorded to enable the Clerk and Deputy Clerk to write the minutes. However, LD had concerns with recording members of the public as this could prevent some MOPs attending meetings. LD stated that she was happy for the meetings to be recorded but would have concerns if these recordings were published on the website.

RD was concerned that recording minutes would potentially prevent people applying for the Council in the future as this might make some people feel intimidated. RD felt that recording and publishing the Councils meetings would not be of any benefit to LICC.

CD stated that he was happy for the meetings to be recorded for the benefit of taking the minutes but didn't think that it was a good idea to publish the recordings on the website.

GJ stated that County always record their meetings and that LICC cannot prevent members of the public recording the meetings without the Council knowing.

The Clerk informed the Council that the Standing Orders state that nobody is allowed to record the meetings without prior consent of the Council. If anyone was to record the meeting and publish any section of the meeting without the Councils consent, then LICC would be able to take further action.

GJ stated that the Standing Orders only apply to the Councillors and not the members of the public. GJ asked the Council if they'd be prepared to take residents to court?

The Clerk informed the Council that the Standing Orders are the rules for the Council and not just the Councillors. The Clerk also informed the Council that everything that is in bold within the Standing Orders is the law and can not be altered or removed. The Clerk stated that LICC have never had an issue from the Members of the Public before and that the ones who attend the Councils meetings are very respectful towards the Council.

*GJ proposed that the Council record all meetings and publish the recordings on the Councils website. RJ seconded the proposal. SB in favour. All other members voted against the proposal.*

*RD proposed that the Council accept the Standing Orders that states that the meetings will not be published online and to reflect the resolved proposal above. SE seconded the proposal. GJ, RJ and SB against the proposal. All other members present in favour.*

**Resolved** that the Council accept the Standing Orders that state that the meetings are not recorded and not published on the website with the above amendment to the public participation section.

SS asked the Council whether it would be possible to extend the length of the public participation section to five minutes per person.

The Chair stated that the only problem with this is that if two members of the public spoke for five minutes each then no other MOP would be able to make representation.

The Clerk asked the Council to confirm whether they wanted to change the public participation section to a total of twenty five minutes.

SS suggested that the Council should keep the public participation section at ten minutes and suggested that they ask members of the public that there is no repetition of the points on the agenda. SS suggested that the Council could ask the members of the public that wish to make a representation that they appoint one person to speak on their behalf.

The Clerk stated that if the Council are made aware of any representations prior to the meeting then the Council could put these representations on the agenda. The Clerk raised concerns with regards to limiting members of the public participation as the Council has had six members of the public wishing to participate in a past meeting.

PO suggested that the Council increase the public participation section to fifteen minutes.

GJ agreed with the suggestion of increasing the public participation section. GJ suggested that the Council allowed the members of the public to make representation after each item on the agenda.

The Clerk informed the Council that having public participation after each agenda item isn't done in other Councils.

GJ stated that just because other Councils don't do it, doesn't mean that it's a bad idea.

SS stated that she can understand where GJ is coming from with his suggestion, however members of the public aren't meant to participate in debate.

RD suggested that at the start of every meeting that the Chair asks any of the members present if they wish to make representation and then the Council could make a judgement from there.

The Clerk informed the Council that the Standing Orders are set, and that the public participation section must have a set time on the Standing Orders. This would not allow the Council to make a decision on the night of the meeting.

RJ suggested that the Council move the public participation section of the meeting to the end of the agenda.

SS stated that the Council would have already made decisions and that there'd be no point members of the public making representation at the end of the meeting. It was important that the Council hear all representations prior to any discussion.

The Chair asked the Clerk her opinion on the matter.

The Clerk suggested that the Council extend the public participation section to a maximum of fifteen minutes, allowing three minutes per representative of the public. The Clerk informed the Council that they can review the Standing Orders again in next years annual meeting. The Clerk stated that if any member of the public wished to make a representation, then it would be helpful if the Clerk received this in writing prior to the meeting as this would allow the Clerk to put the item on the agenda separately.

*SS proposed that the Council amend the Standing Orders to allow the public participation section to be a maximum of fifteen minutes long and three minutes per person that wish to make representation to the Council. GJ seconded the proposal. All in favour.*

**Resolved** that the Standing Orders allow the public participation section to be a maximum of fifteen minutes long and three minutes per person that would like to make a representation to the Council.

**Minute No. 16 - Review and adopt the Financial Regulations of the Council.**

The Financial Regulation for Llannon Community Council has previously been circulated via email to all members of the Council from the Clerk.

The Chair asked the Council if there were any comments or questions. No comments were made.

*SS proposed to adopt the Financial Regulations as previously circulated via email to all members of the Council from the Clerk. LD seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to adopt the Financial Regulations that were circulated via email to all members of the Council.

***Cllr. S. Stewart left the meeting and did not return.***

**Minute No. 17 – To review and adopt the following:**

**i. Annual Report.**

The Clerk informed the Council that this will be presented to Full Council at a later date.

**ii. Annual Well-being Plan.**

*GJ proposed to accept the Annual Well-being Plan. SE seconded the proposal. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Annual Well-being Plan as previously circulated via email from the Clerk.

iii. **Forward Development Plan.**

The Clerk recommended that the Council hold a brainstorming day on Saturday 6<sup>th</sup> July 2024 between 10.00am and 2.00pm.

iv. **Training & Development Plan.**

The Clerk informed the Council that this will need to be adjourned to a later date as the Training & Development Plan will need to be updated after the Council have appointed members to Committees.

v. **Biodiversity & Resilience of Ecosystems Duty Report 2023.**

*RD proposed to accept the Biodiversity & Resilience of Ecosystems Duty Report 2023. LD seconded the proposal. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Biodiversity & Resilience of Ecosystems Duty Report 2023 as previously circulated via email from the Clerk.

vi. **Community Engagement Strategy.**

The Clerk informed the Council that an amendment was made to the Community Engagement Strategy for this financial year. The amendment is that the Clerk has removed the word quarterly from the document.

*PO proposed to accept the Community Engagement Strategy. SE seconded the proposal. SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Community Engagement Strategy as previously circulated via email from the Clerk.

vii. **Welsh Language Scheme.**

*GJ proposed to accept the Welsh Language Scheme. PO seconded the proposal. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Welsh Language Scheme as previously circulated via email from the Clerk.

viii. **Freedom of Information Publication Scheme.**

*NT proposed to accept the Freedom of Information Publication Scheme. SE seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Freedom of Information Publication Scheme as previously circulated via email from the Clerk.

**ix. Data Protection Policy.**

*SE proposed to accept the Data Protection Policy. GJ seconded the proposal. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Data Protection Policy as previously circulated via email from the Clerk.

**x. Privacy Notices.**

*RD proposed to accept the Privacy Notices document. SE seconded the proposal. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Privacy Notices as previously circulated via email from the Clerk.

**xi. Document Retention Policy.**

*NT proposed to accept the Document Retention Policy. RD seconded the policy. TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Document Retention Policy as previously circulated via email from the Clerk.

**xii. Financial Assistance Policy.**

*SE proposed to accept the Financial Assistance Policy. PO seconded the proposal. GJ and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Financial Assistance Policy as previously circulated via email from the Clerk.

**xiii. Concerns & Complaints Policy.**

The Clerk informed the Council that this document is based on the model document from the Public Service Ombudsman Wales.

*RD proposed to accept the Concerns & Complaints Policy. NT seconded the proposal. GJ, RJ, SB and TS abstained from voting. All other members present in favour.*

**Resolved** to accept the Concerns & Complaints Policy as previously circulated via email from the Clerk.

**Minute No. 18 – Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**

The Clerk informed the Council that this item on the agenda does not apply to LICC as they currently don't have any arrangements with other local authorities, not-for-profit bodies and businesses.

**Minute No. 19 – Review representation on or work with external bodies and confirm arrangements for reporting back:**

**i. One Voice Wales Carmarthenshire Area Committee.**

*SE proposed that JO and RD represent LICC on the One Voice Wales Carmarthenshire Area Committee. NT seconded the proposal. All in favour.*

**Resolved** that JO and RD represent LICC on the One Voice Wales Carmarthenshire Area Committee.

**ii. One Voice Wales Larger Council Committee.**

*GJ proposed that JO and RD represent LICC on the One Voice Wales Larger Council Committee. LD seconded the proposal. All in favour.*

**Resolved** that JO and RD represent LICC on the One Voice Wales Larger Council Committee.

***7.36pm the Chair lost internet connection. The vice-chair presided over the meeting.***

**iii. Carmarthenshire Liaison Forum.**

*NT proposed that JO represent LICC on the Carmarthenshire Liaison Forum. SE seconded the proposal. All in favour.*

**Resolved** that JO represent LICC on the Carmarthenshire Liaison Forum.

***7.37pm the Chair returned to the meeting and presided over the meeting.***

- iv. **Llechyfedach Governing Body Representative.**
- v. **Ysgol Llannon Governing Body Representative.**
- vi. **Ysgol Cross Hands Governing Body Representative.**

The Clerk informed the Council that there are no vacancies on the Governing Body for the above three schools. The Clerk asked the current representatives if they could provide a synopsis of the meetings to the Council for future reference.

**Minute No. 20 – To review inventory of land and other assets including buildings and office equipment.**

The Clerk informed the Council that a very detailed register was compiled last year and that there was no need to review it at present. This will be reviewed at the next annual meeting.

RJ asked the Clerk if there was any update with regards to the phone kiosk.

The Clerk informed the Council that the kiosk can not to be added to the assets register as BT will not speak to her to confirm whether LICC own the kiosk as she cannot pass data protection when calling.

**Minute No. 21 – Confirm arrangements for insurance cover in respect of all insurable risks.**

The Clerk informed the Council that the insurance was renewed at the start of April. The Clerk also informed the Council that new quotes for the insurance of the Councils vehicles will be due to arrive shortly.

**Minute No. 22 – To review the Council's and/or staff subscriptions to other bodies.**

**i. One Voice Wales membership.**

*RD proposed to resubscribe to One Voice Wales. PO seconded the proposal. GJ voted against the proposal. TS abstained from voting. All other members present in favour.*

**ii. Clerk SLCC membership.**



**iii. Deputy-Clerk SLCC membership.**

The Clerk informed the Council that the Clerk's and Deputy Clerk's SLCC membership are included as part of their contracts.

**Resolved** that the above memberships be reinstated.

**Minute No. 23 – Review of the Council's expenditure incurred under S.137 of the Local Government Act 1972.**

The Clerk previously circulated the expenditure incurred under S.137 of the Local Government Act 1972 to all members of the Council via email. The Clerk asked the Council if they would like a brief explanation on what S. 137 of the Local Government Act 1972 entails. The members present wanted an explanation.

The Clerk informed the Council that there are two ways that allow the Council to spend money. It can either be a statutory duty or a power to spend. S. 137 is the power of last resort – where there is no other power or law that can be used. There is a limit on how much the Council can spend under S.137 and this is based on the number of electors within the ward. For 2023-24 it was £9.93 per elector. This year the Clerk has added a column on the budget to reflect which statutory duty or power the Council is using to spend.

*LD proposed to accept the document. NT seconded the proposal. RJ and SB abstained from voting. All other members present in favour.*

**Resolved** that the Council accept the expenditure incurred under S.137 of the Local Government Act 1972 document as previously circulated via email from the Clerk.

**Minute No. 24 – Determine the time and place of Ordinary Meetings of the Council up to and including the next Annual Meeting of the Council.**

The Clerk informed the Council that GJ has requested that the Council go back to face to face meetings.

The Clerk informed the Council that the Local Government and Elections (Wales) Act 2021 changed the way in which councils can hold meetings. The law states that meetings must be conducted online or hybrid. This means that if the Council wish to have face to face meetings, then they must conduct

these as hybrid to allow any member of the Council or member of the public to join online. The Clerk also informed the Council that One Voice Wales has sent guidance today on how the Council can conduct hybrid meetings (which has been circulated to all Members).

LICC's Welsh Language Policy states that they need a Welsh translator present in meetings. One suggestion is that the Council have a translator in the room and another translator online. In addition to the equipment required, there will be extra staffing costs for hybrid meetings and the Council will also need security present. The Clerk estimated that the extra cost could be in the region £5000. There have been many requests from the members of the public to have face to face meetings.

The Chair asked the Councillors present what their views were with regards to conducting hybrid meetings.

GJ suggested that the Council have hybrid meetings.

LD stated that she was happy for the meetings to be hybrid.

NT was also happy with having hybrid meetings.

SE asked where would the Council find the extra £5000 as this has not been included in the budget.

The Clerk suggested that the Council could use the Community Engagement Budget as currently this is the only budget heading that the money could be taken from.

LD asked if there was a need for two translators. Could the Council manage with just one translator in the hall?

The Clerk informed the Council that the recommendation for two translators has come from the guidance notes issued by One Voice Wales. The issue that the Council might have if they only have one translator in the Hall is that the equipment they currently have won't be up to standard. To enable the option of one translator the Council would need to purchase fifteen devices and extra for the members of the public. The Clerk felt that two translators will be the cheapest option.

GJ stated that Carmarthenshire County Council issued phones to the Councillors.

*PO proposed that the Council give delegated authority to the Clerk to investigate and purchase the relevant equipment needed to enable the future ordinary meetings of the Council to be hybrid. NT seconded the proposal. RJ abstained from voting. All other members present in favour.*

**Resolved** – *The Clerk as delegated authority to investigate and purchase the relevant equipment needed to enable the future ordinary meeting of the Council to be hybrid*

*PO proposed to accept the following dates for Ordinary Council Meetings 2024-25:*

- *Wednesday 31<sup>st</sup> July 2024.*
- *Wednesday 25<sup>th</sup> September 2024.*
- *Wednesday 30<sup>th</sup> October 2024.*
- *Wednesday 27<sup>th</sup> November 2024.*
- *Wednesday 29<sup>th</sup> January 2025.*
- *Wednesday 26<sup>th</sup> February 2025.*
- *Wednesday 26<sup>th</sup> March 2025.*

*NT seconded the proposal. All in favour.*

**Resolved** that the above dates will be for Ordinary Council meetings 2024-25:

***The Chair closed the meeting at 8.09pm***

**Signed .....**

**Date .....**

**(Chair)**